

# Announcement

This is a **sample announcement document** stored in the Media Library. It is linked from the related activity's web page.

You can upload **actual branch announcements** to the Media Library and link to them from the related activity's web page.

The activity chairman can also edit the activity's **web page** directly.

To upload or edit, the activity chairman needs an account with **Editor access**. The webmaster can create this account at Dashboard > Users.

