

Board Minutes

BRANCH EXECUTIVE COMMITTEE

SIR ALMADEN BRANCH #94

October 17, 2024

Three Flames Restaurant, 1530 Meridian Avenue, San Jose.

CALL TO ORDER by Big Sir, Rich Lordan 10:08 AM

- I. QUORUM PRESENT: Leo Pursley, Neil Keever, Chris Monahan, Gary Levison, Rich Lordan, Bob Joyce, Paul Berg, John Sargent, Parker Willey, and Ted Head. Absent: Ed Shpiel, Mike Conley, Chuck McCoy
- II. APPROVAL OF AGENDA.

All present received an **agenda**. Approval Moved by Leo, Second Neil. Unanimous voice vote to approve.

- a. Chris gave an update on **today's speaker**; Steve Norris of Second Harvest Food Bank.

TREASURER'S REPORT – Branch 94 **financials**; \$2608.46 starting October 1. Luncheon expenses and quarterly dues represented the extent of the expenses. Br 94 holds at 41 members. Financials also includes cash on hand of \$75. All bills are paid. Dues now \$25 per year. State dues are \$2.50 per quarter per member (as of year-end of the previous

year). Motion by Chris to approve. Second Bob.
Unanimous approval.

- a. Neil will have an auction today. Auctioning off the jacket. Worth \$40-50. He'll set a minimum of about \$20. He may also auction off hats and lanyards. Motion (by Leo) to allow Neil to run as he sees fit. Second Paul and Parker.

Unanimous approval.

- b. AV Inventory (Bob). Bob Joyce inventoried all materials associated with the AV system. He brought said equipment to the meeting. He also assembled the equipment at home and we have complete working systems sans screen. Many thanks to Bob for inventorying the system and for assembling (with grandson - Ryan's help) to ensure working system! Chris Monahan will hold the system. **Bob**, please send electronic copy of the inventory report to Rich and **Rich** will attach to a future minutes and send to treasurer for end of year report.

- c. A/V Financial update. Chris needs to please reconcile the cost and reimbursement through two transactions. Chris will send a check to SIRs (Gary) (approximately \$108). Sirs (Gary) will reimburse Chris for approximately \$153. Motion by Bob. Second by Paul. Unanimously approved.

- d. Other inventory update (Leo). Leo proposed inventorying remaining items that we bring to the meeting, including the Badge box, raffle wheel, raffle cage, and tickets. **(Who has the**

action?) There is also an empty cabinet in Ed's garage. Neil will ask Ed's wife, Carol, for her proposal. She may want to keep it for private use or sell it on Craig's list or ask us to pick it up. Neil will report back.

- e. We are close to dropping below minimum of 25 participants at Three Flames. (Leo will confirm that there is indeed a 25 person minimum.
- f. Rich gave a report on the State meeting in Lafayette.
- g. Rich gave feedback on meeting with Branch 54. At some point we may engage in joint activities. We may ask to combine branches at some point. We need to determine what happens to the branch balance!
- h. Rich is working on a website for Branch 94 and will report back.
- i. Rich distributed a draft flyer for review. Suggestions are welcome at the next board meeting.

III. Holiday luncheon. Everything is progressing. Cake and materials are in process. Holiday entertainment will be Chris' wife. Paul will get the keyboard. December 19 (third Thursday). Leo and April handling the decorations. Leo is also running herd on the event (last time!) Thanks, Leo and April!

IV. Next Board meeting November 21, 2024.

V. Adjournment was moved by Parker, seconded by Neil and approved unanimously at 11:06 AM.

Respectfully Submitted for Approval,

Chris Monahan, Secretary, Branch 94